



Memorandum for Record (MFR)

URGENT - Please return this form via fax or email immediately

Fax: <fax number> Email: <email address>

Date of Notice: MM/DD/YY

Collector Name: _____ Specimen ID #: _____

Collection Date: _____ Donor ID: _____

On ___ <date of collection> ___, <collector name> ___, served as the collector for the above noted specimen. While completing the custody and control form the following error occurred:

1. <list error(s) which were made>

Please confirm below

1. <if information was missing/didn't match, list what information is required, or needs to be confirmed>

I have reviewed the collection procedure and am certain that I followed all other parts of the procedure as required. I certify that the above information and/or explanation is both true and correct.

Collector Signature

Date (mm/dd/yy)